Reruitment Nctification

Contract Engagement of Paramedical Personnel in Indira Gandhi Medical College & Research Institute at Kathirkamam, Puducherry.

The Indira Gandhi Medical College & Research Institute, Puducherry invites applications from the eligible Indian citizens, who are the Natives/Residents of the Union Territory of Puducherry for filling up of the vacancies in the following posts on contract basis at consolidated monthly wages as noted against each post.

2. The details of posts to be filled up are as follows:

<table>
<thead>
<tr>
<th>Post Code No.</th>
<th>Name of post</th>
<th>Consolidated wages per month</th>
<th>No. of posts to be filled</th>
<th>Essential educational qualification</th>
<th>Age limit (as on 05/06/2017)</th>
<th>Reservation</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>Technician (Technician-39 &amp; ECG Techn.-1)</td>
<td>Rs. 15,000/-</td>
<td>40</td>
<td>1. B.Sc. MLT (three years course) from a recognized institution/University 2. Computer knowledge</td>
<td>Not exceeding 35 years</td>
<td>GEN-23 MBC-7 OBC-4 SC-6</td>
</tr>
<tr>
<td>02</td>
<td>Radiographic Technician including Dark Room Asst.</td>
<td>Rs. 15,000/-</td>
<td>20</td>
<td>Degree in Radiography from a recognized institute (or) HSC or equivalent with Diploma in Radiography with one year experience as Radiographic Technician in a recognized Hospital (or) HSC or equivalent with Certificate in Radiological Assistant course with two years’ experience as Radiographic Technician in a recognized Hospital</td>
<td>Not exceeding 33 years</td>
<td>GEN-12 MBC-3 OBC-2 SC-3</td>
</tr>
</tbody>
</table>
Number of vacancies indicated above are only provisional and subject to change.

4. LAST DATE FOR RECEIPT OF APPLICATIONS BY POST OR IN PERSON:

Filled in applications should be submitted along with the self-attested photo copies of the requisite testimonials by "Registered Post with Acknowledgement Due" (OR) "in person" duly superscribing on the cover as "APPLICATION FOR THE POST OF ................................................. (specify the name of the post) so as to reach "The Director, Indira Gandhi Medical College & Research Institute, Vazhoudavur Road, Kathirkamam, Puducherry-605 009" on or before 05/06/2017 at 5.00 P.M. Incomplete applications and those without proper supporting documents will be summarily rejected.

Terms and Conditions of Contract

a) The Candidates will be engaged on contract basis initially for a period of twelve months. The contract period is likely to be extended from time to time subject to the performance of the individuals to be assessed by the Institution.

b) The contract engagement does not confer any right to regular appointment and this engagement is subject to the following conditions:

(i) They are not entitled to leave of any kind other than casual leave of one day for every completed month of service and public holidays and regular holidays.

(ii) They are not entitled to any service benefits including pension, invalid pension, gratuity, bonus and other retirement benefits etc.

(iii) The service rendered by them will not be reckoned for the purpose of seniority and promotion or for any other benefit under other Service Rules.

(iv) Their services may be terminated by this Institution after issue of one month notice, if their services are not upto the expected standard or for any other specific reasons. They may also discontinue their services after giving one month notice, if they do not want to continue.

Eligibility Conditions:

a) Age-limit and the required educational qualifications are indicated above against each category of post.
b) The maximum age limit is mentioned in col.no.6. as on 05/06/2017 which is the last date of receipt of applications. However, upper age is relaxable for MBC/OBC/SC candidates as per the existing rules.

c) The candidates who had already applied (proof to be produced) for the posts pursuant to this Institute’s Notification dated 19/11/2014 and crossed the prescribed age limit are also eligible to apply afresh. Relaxation of age will be considered in their cases, in the event of their selection.

Nativity / Residence:

Both Residents and Natives should have been residing continuously for five years in the Union Territory of Puducherry prior to the date of application. The old Nativity/Residence certificates already obtained from the Department of Revenue and Disaster Management, Puducherry and Permanent Integrated Certificate (PIC) issued by the Competent Authority will be accepted. However, fresh certificate should be produced on their selection.

Community Certificate:

a) Community Certificate already obtained in the prescribed form from an Officer of the Department of Revenue and Disaster Management will be accepted not below the rank of Deputy Tahsildar in the prescribed form alone will be accepted. However, fresh certificate should be produced on selection.

b) If migrant certificates are submitted in respect of MBC/OBC/SC categories, their applications will be considered against General / Unreserved category.

Application fee:

a) Rs.200/- in respect of the posts mentioned as Post Code Nos. 01 & 02
b) Rs.150/- in respect of the posts mentioned as Post Code No. 03

The above non-refundable application fee should be submitted along with the filled in application in the form of Demand Draft/Banker’s Cheque drawn in favour of the Director, IGMC&RRI, Puducherry at IOB, Kathirkamam Branch, Puducherry.

How to apply:

a) Application form and Admission Card may be downloaded to apply for the posts.

b) Candidates who have fulfilled the eligibility conditions alone may submit their duly filled in application to the Indira Gandhi Medical College, Kathirkamam, Puducherry-605 009 along with the self-attested copies of the following certificates:

1) Birth Certificate/Board Certificate indicating date of birth
2) SSLC mark list
3) HSC or its equivalent mark list
4) Diploma/Degree Certificate /other Certificate required for the post applied for.
5) Nativity / Residence Certificate
6) Community Certificate
7) Employment Registration Card
Mode of Recruitment:

A maximum of 100 marks is prescribed for selection and the same will be distributed as follows:

a) Written Competitive Examination (90 marks)

i) The question paper will be in objective type with multiple choice questions. The allotment of marks will be as follows:
   (1) General English - 20 marks
   (2) Current affairs and general awareness - 25 marks
   (3) Relevant subjects/field pertaining to the post - 45 marks

ii) The competitive examination will consist of a single paper of 2 hours duration.

iii) The syllabus will be of Degree level for the posts of Technician and of HSC level for the post of Radiographic Technician and SSLC level for the post of O.R. Assistant.

iv) The candidates will be required to answer the questions in the special OMR answer Sheet to be provided by this Institution

v) The Question paper will be in English

b) Weightage for Employment Registration (10 marks)

A maximum of 10 marks will be awarded for seniority in the Employment Exchange at the rate of one mark for each completed year of seniority to be reckoned with from the date of registration of required educational qualification for the post to which applied for in the Employment Exchange, subject to a maximum of 10 marks.

Certificate Verification:

The selected candidates according to merit will be called for certificate verification. At that time they will have to produce all the original certificates including fresh Nativity/Residence/community certificates obtained from the Department of Revenue and Disaster Management not below the rank of Deputy Tahsildar, failing which their selection will be cancelled.

Date, time and Venue of Examination:

The Written Competitive Examination will be held in IGMC&RI, Puducherry. The date and time of the Examination will be intimated in due course.

Special Advice:

All the prospective candidates are advised to submit application to this Institution even though their names are sponsored by the Employment Exchange. If they fail to submit application in the prescribed format, their candidature will not be considered merely on the strength of their names having been sponsored by the Employment Exchange as this Institution requires various data regarding academic/technical qualifications, etc.
General Instructions:

1. The application should be filled in neatly and legibly without any overwriting/erasures in Block Letters only using a ball pen.

2. No original certificates should be sent along with the application

3. Original certificates will have to be produced at the time of verification.

4. Applications received after the due date will be summarily rejected. Similarly, incomplete applications and applications without the required certificates will also be rejected after giving intimation.

5. No correspondence will be entertained with regard to the recruitment process.

6. Change of Address, if any, after submission of application should be intimated to this Institute or otherwise this Institute will not be responsible for any delay/non-delivery of letters.

7. No TA/DA will be paid for attending the Competitive Examination.

8. The Institute reserves the right to enhance/reduce the number of posts and also to cancel the recruitment process without assigning any reason therefor. No enquires will be entertained in this regard.

(Dr. V. GOVINDARAJ)  
DIRECTOR
APPLICATION FOR THE POST OF ______________________________________________________________________________

(Name of post applied for to be filled)

Note: i) Read Notification/ Instructions carefully before filling in the application
ii) To be filled in by the Candidate in BLOCK LETTERS
iii) Put √ mark against the relevant box wherever necessary
iv) Self-attested copies of relevant certificates should be enclosed

1 Name of the Applicant : ____________________________________________________________

2 Father's/Husband's Name : _________________________________________________________

3 Date of Birth : DD MM YY

4. Age (as on 05.06.2017) Years Months Days

5 Sex : Male ☐ Female ☐

6 Educational Qualifications :

<table>
<thead>
<tr>
<th>Sl. No</th>
<th>Qualification</th>
<th>Name of the Board/University/Institution</th>
<th>Total Maximum marks in all subjects</th>
<th>Total marks obtained in all subjects</th>
<th>Percentage of marks</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>S.S.L.C</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>H.S.C</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Diploma/Certificate</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Degree</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

7 Computer Knowledge (Required for the post of Technician only) - Certificate to be produced:

<table>
<thead>
<tr>
<th>Sl. No</th>
<th>Name of Institution</th>
<th>Course</th>
<th>Period</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>From   To</td>
</tr>
<tr>
<td>1</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

8 Experience (Required for the post of O.R. Assistant only) - Certificate to be produced:

<table>
<thead>
<tr>
<th>Sl. No</th>
<th>Office/Employer/Address</th>
<th>Post held</th>
<th>From</th>
<th>To</th>
<th>No. of years &amp; months (Experience)</th>
<th>Whether Regular/Temporary</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

9 Whether Native/Resident of U.T. of Puducherry : Yes ☐ No ☐
(a) Employment Registration No.:  
Date of Registration  DD MM YY  

(b) Registration details of educational/ technical qualification required for the post applied for:

<table>
<thead>
<tr>
<th>Name of course:</th>
<th>Date of registration</th>
<th>No. of completed years: (as on 05.06.2017)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>DD MM YY</td>
<td>Years Months Days</td>
</tr>
</tbody>
</table>

Date of Next Renewal  DD MM YY  

11 Nationality: Indian ☐ Others ☐  
12 Religion: Hindu ☐ Muslim ☐ Christian ☐ Others ☐  
13 Community: GEN ☐ MBC ☐ OBC ☐ SC ☐  
14 If belongs to SC Community: Origin ☐ Migrant ☐  
If belongs to OBC Community: Origin ☐ Migrant ☐  
15 Address for Communication:  

Pincode  
Mobile No.  * 9 1  
E-mail ID  

16 Application fee remittance:  
 DD No. & Date  No. Date  
Amount Rs.  
Name of the Bank  

17 Whether applied for this post in response to this Institute's Notification dt:19.11.2014.  
If yes, copy of acknowledgment of application to be produced; Yes ☐ No ☐  

DECLARATION  
I have carefully read the instructions and terms and conditions of contract appointment. I hereby declare that the information furnished is true and correct to the best of my knowledge and belief. I understand that my application is liable to be rejected if any information given above is found to be false.

DATE:  PLACE:  SIGNATURE OF THE APPLICANT
APPLICATION FOR THE POST OF

Note: To be filled in by the Candidate in BLOCK LETTERS

1 Father's / Husband's Name:

2 Date of Birth:

3 Address for Communication:
Pincode

4 Centre of the Recruitment Examination:

5 Date of Recruitment Examination:
(To be filled in by the Office)

6 Hall Ticket No.
(for Office use only)

ADMISSION CARD

Note: To be filled in by the Candidate in BLOCK LETTERS

1 Name of the Applicant:

2 Father's / Husband's Name:

3 Date of Birth:
   DD MM YY

4 Address for Communication:

5 Centre of the Recruitment Examination:

6 Date of Recruitment Examination:

SIGNATURE OF THE APPLICANT

INDIRA GANDHI MEDICAL COLLEGE & RESEARCH INSTITUTE
(Government of Puducherry Institution - Under PERUNTHALAIVAR KAMARAJ MEDICAL COLLEGE SOCIETY)
PUDUCHERRY

INDIRA GANDHI MEDICAL COLLEGE & RESEARCH INSTITUTE
(COLLEGE BLOCK)
VAZHUDAVUR ROAD, KATHIRKAMAM, PUDUCHERRY -605 009.

Affix a recent passport size photograph attested by a Gazetted Officer